



Signage Manager Express

Release 2.2

Software User Manual

December 2009

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1. Overview

Welcome to Signage Manager Express, a convenient way to manage digital signage content for digital signage media players. The Signage Manager Express software is designed to be simple by leveraging the power of your personal computer. Anyone with basic computer skills can quickly create or modify schedules, delivering the right message to the right audience at the right times.

1.1. What's new

Version 2.2 feature highlights:

- Supports CD-1010 playlist scheduling
- Supports MP3 scheduling for all models

Version 2.1 feature highlights:

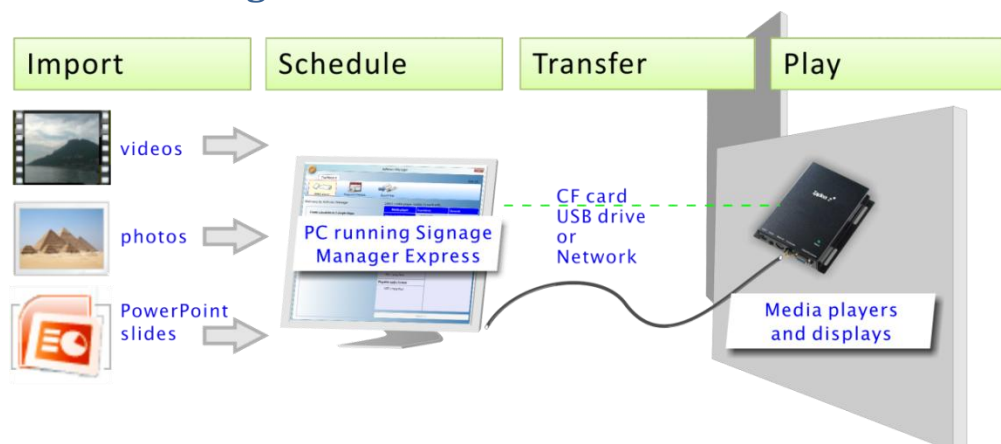
- Multi-zone (split-screen) scheduling
- Minute-accurate time slot scheduling
- Device configuration and setup panel (SD only)
- Firmware upgrade wizard
- Image fit, crop, and stretch options

1.2. Conventions

Since Manager Express works with multiple hardware types, some features are applicable only to certain models. Look for the following symbols to see whether a particular feature is supported on your player:

Key	Player type
SD	NMP-200 SD Appliance
HD	NMP-550 Full HD Appliance
CD-1010	CD-1010 Photo frame appliance

1.3.Content management Overview

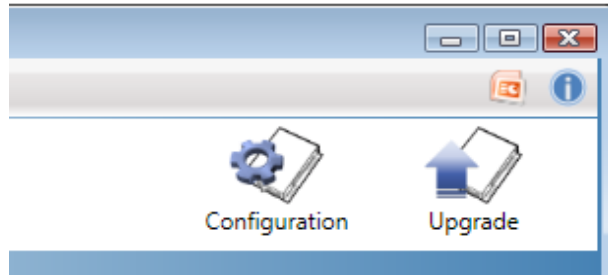


1.4. Player configuration and update

SD only

Network configuration and firmware updates may be performed in Signage Manager Express via a control panel and step-by-step wizard.

NOTE: NMP-550/CD-1010 configuration not yet supported.



2. Installation

2.1. Minimum system requirements

Windows Vista or Windows XP operating systems	1 GHz AMD or Intel CPU
.DirectX 9	512 MB of system memory
.NET Framework 3.0	20 GB hard drive

(higher versions and numbers also compatible)

PowerPoint 2003 or 2007 required for PowerPoint slideshow feature.

Windows Media Player 10 or 11 required for video previews.

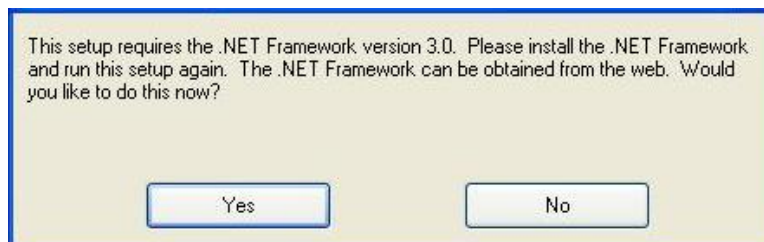
2.2. Setup process

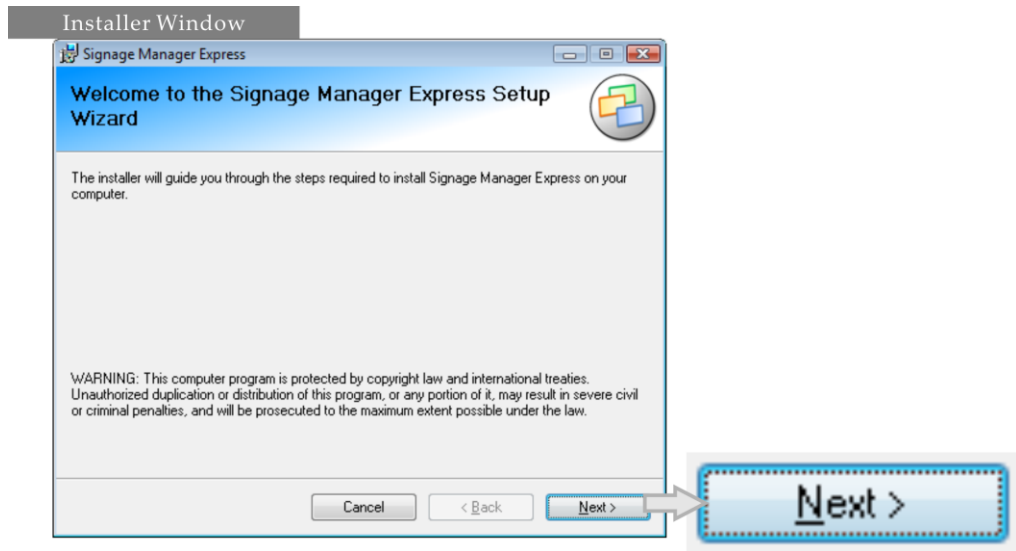


Insert the Software CD and the installer should pop up automatically. If it does not start, double-click on “setup.exe” located on your CD using Windows Explorer. If you haven’t installed .NET Framework 3.0, you will be prompted to do so. If it is already installed, please proceed to the next page.

For Windows XP only: .Net Installation

Windows .NET Framework 3.0 is included on the CD and will be installed if absent from your system. Click **Yes** and follow the prompts to install it.





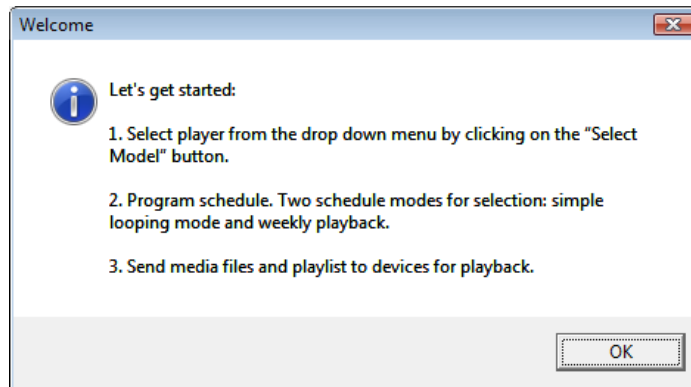
Run the installer and follow the step by step instructions. Close the installer to finish installation.

For improved performance in Signage Manager Express

The latest Microsoft .NET 3.5 SP1 may offer improved performance in Signage Manager Express. You can install it from an installer included on the Software CD.

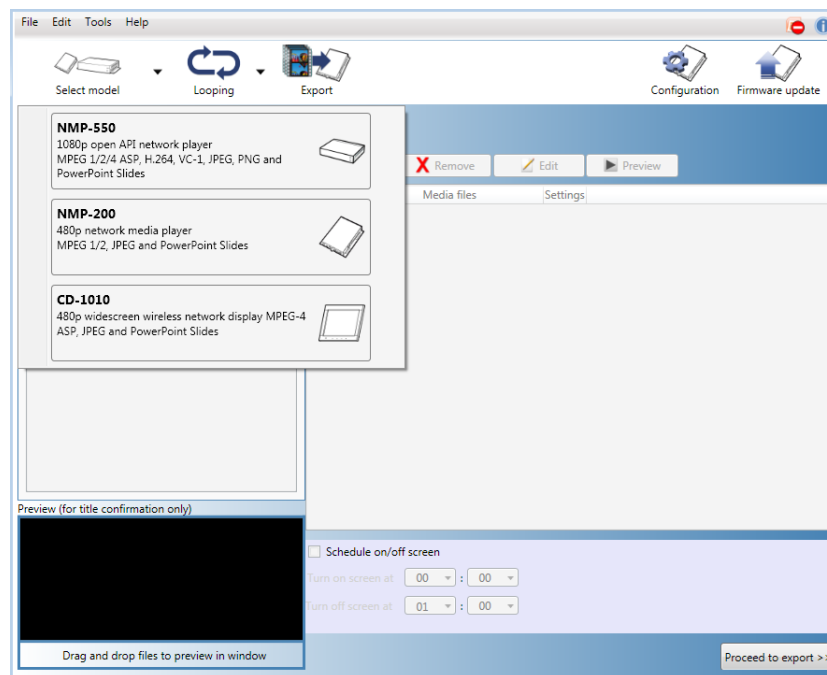
3. Operation

The following dialog will be displayed once only, at first launch:



3.1. Step 1 of 3: Select player model

Select a player model from the drop down list.



(model names may vary)

3.2. Step 2 of 3: Program schedule

For single-playlist repeating playback, choose **Looping mode**. For multiple-playlist weekly playback, choose **Weekly schedule mode**.

Looping mode

To switch between **Looping** and **Weekly schedule** modes, click on the second button. Looping schedule is selected by default.

Looping Schedule view

“Add” files to the looping playlist

Choose the aspect ratio of your display

“Remove” files from the playlist

“Edit” the duration of each image, video, or slideshow in the playlist

“Preview” all items in the playlist

Drag and drop to change order

“Schedule on/off screen” cuts the video output at certain times of the day, putting your display into its energy-saving sleep mode

Quickly locate recently edited, played, or scheduled files

Playback preview window

Screen Layout editor

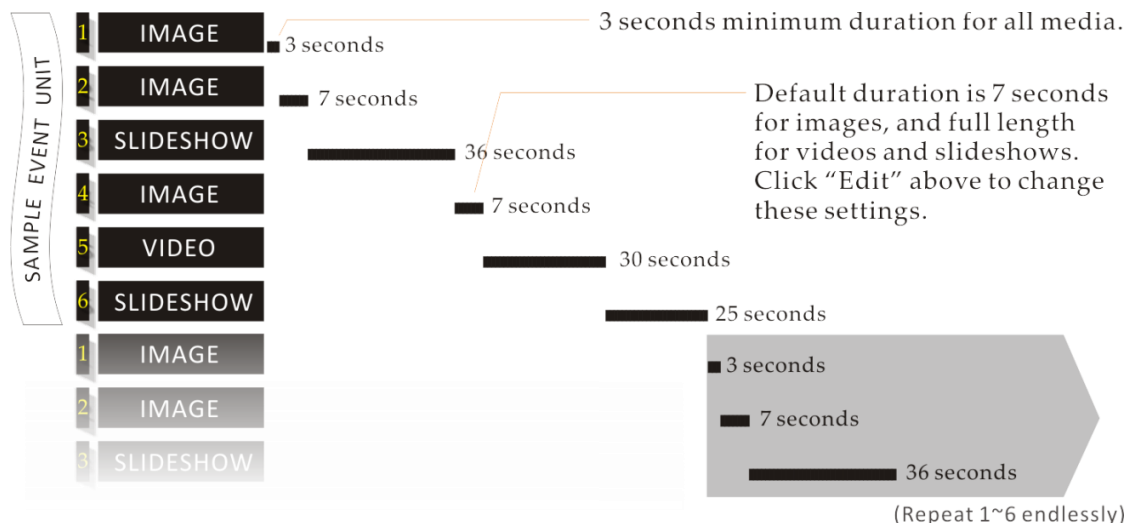
Click the Layout format button to expand the layout editor

Select a layout pattern from the horizontal scroll-list

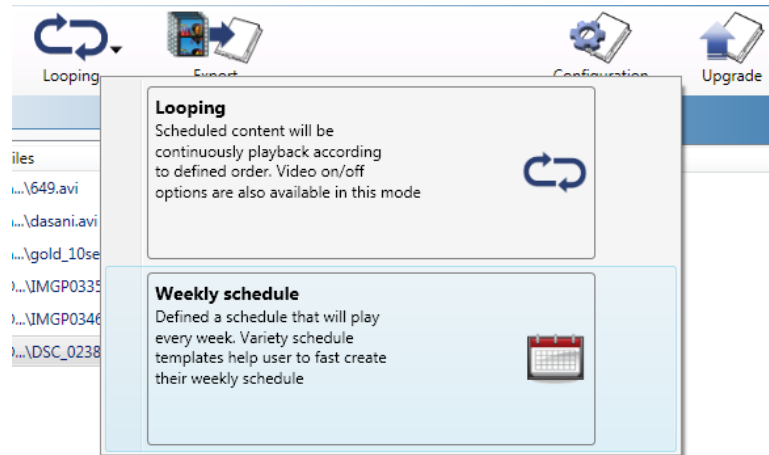
Select a region to schedule related contents (i.e. text for Text region)

Repeat for each remaining region

A playlist can consist of a sequence of images, videos, or PowerPoint slideshows which are played repeatedly in the specified order and durations

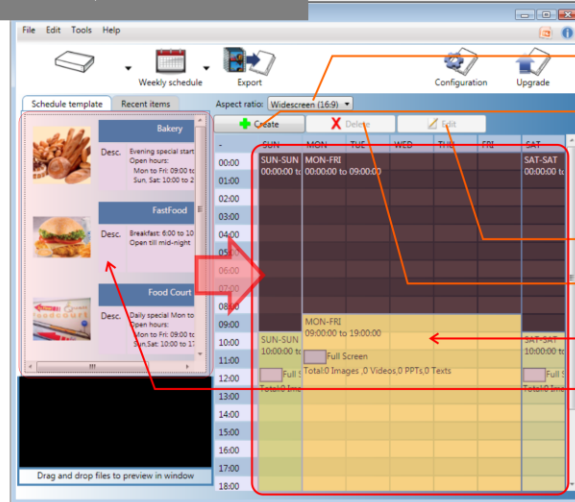


Weekly schedule mode



Select “**Weekly Schedule**” from the Program Method drop-down to switch to weekly schedule mode. Weekly Schedule mode provides finer control over your playlists. While Looping mode plays several files in a specified order, over and over, Weekly Schedule mode lets you specify several different Looping mode playlists to be played at different times of the day and week.

Weekly Schedule view



Choose the aspect ratio of your display

“Create” a playback time slot or set a video-off slot (see below)

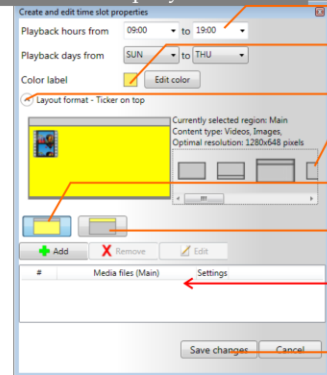
“Edit” time slot in a pop-up window

“Delete” a playback time slot

Calendar view area of schedule

Schedule templates is a collection of schedule presets to allow quick customization. Drag and drop a template to the calendar view area to apply the preset.

Time slot playlist editor



Specify the Days, Hours and Minutes of this playlist

Choose a color label to easily identify schedule

Click the Layout format button to expand the layout editor

Select a layout pattern from the horizontal scroll-list

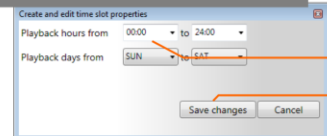
Select a region to schedule related contents (i.e. text for Text region)

Repeat for each remaining region

Add videos, PPT files, images, and text (.txt) files to playlist (note that not all contents may be assigned to all regions)

Save changes to complete this playlist

Video-off slot editor

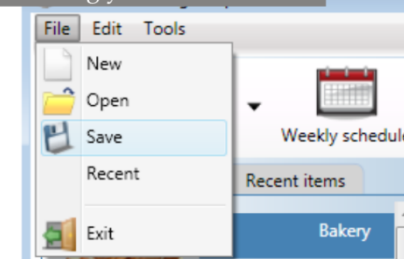


Video-off slot allows your display to enter sleep mode

Specify the Days, Hours and Minutes for video-off

Save changes to complete settings

Saving your schedule



Saving your schedule

You can save your schedule settings so that you can make small adjustments to them later, rather than starting over from scratch each time. Click on the Signage Manager Express icon on the top-left to save the current schedule settings or to open previously created ones.

3.3. Step 3 of 3: Export Files

The final step in Signage Manager Express lets you export all files and playlist to your player. Depending on your player model, you can export via network or removable media (USB or CF Card).

Export via LAN

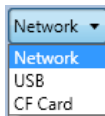
Select LAN, USB, or CF Export. Only applicable export modes are shown.

In LAN mode, click on the **Auto-detect player** button to see a list of players on the network. Identify your player by its MAC or IP address. Click again if you don't see your player. You can also manually **Add player**

Detection progress is shown. If you see your player, you can stop the process

Click **Export** to begin transfer

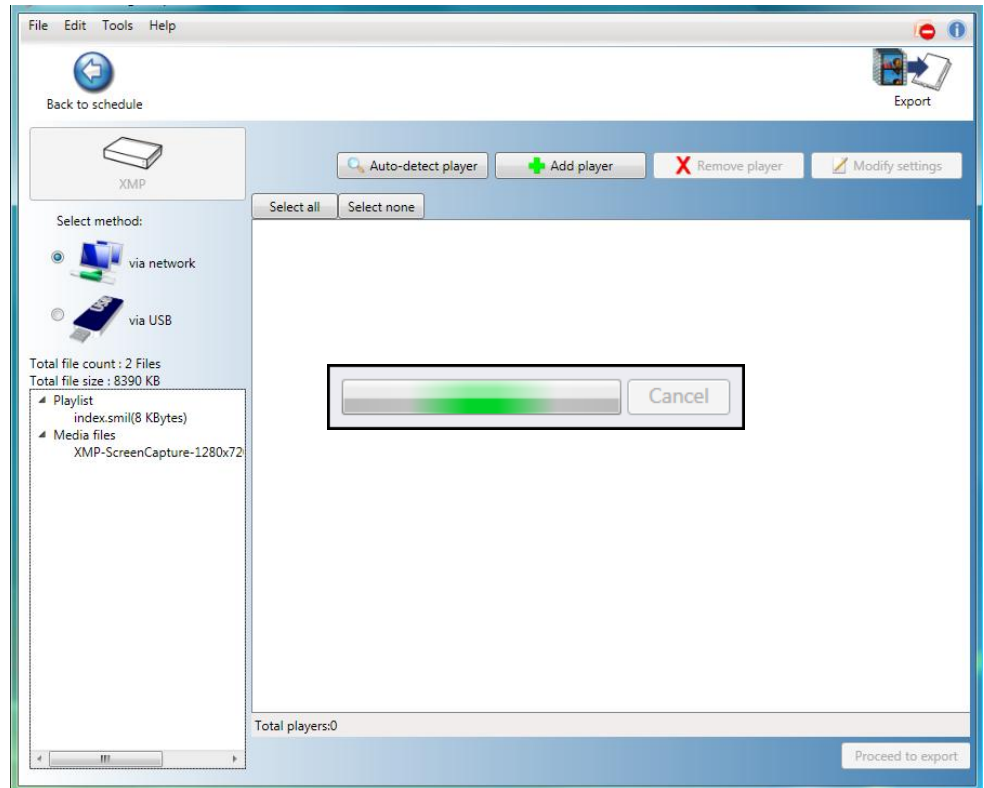
Enter your player password (if set) under the "Authentication" column. You can set a password and name for each player in the configuration mode. Previously entered passwords are retained until modified.



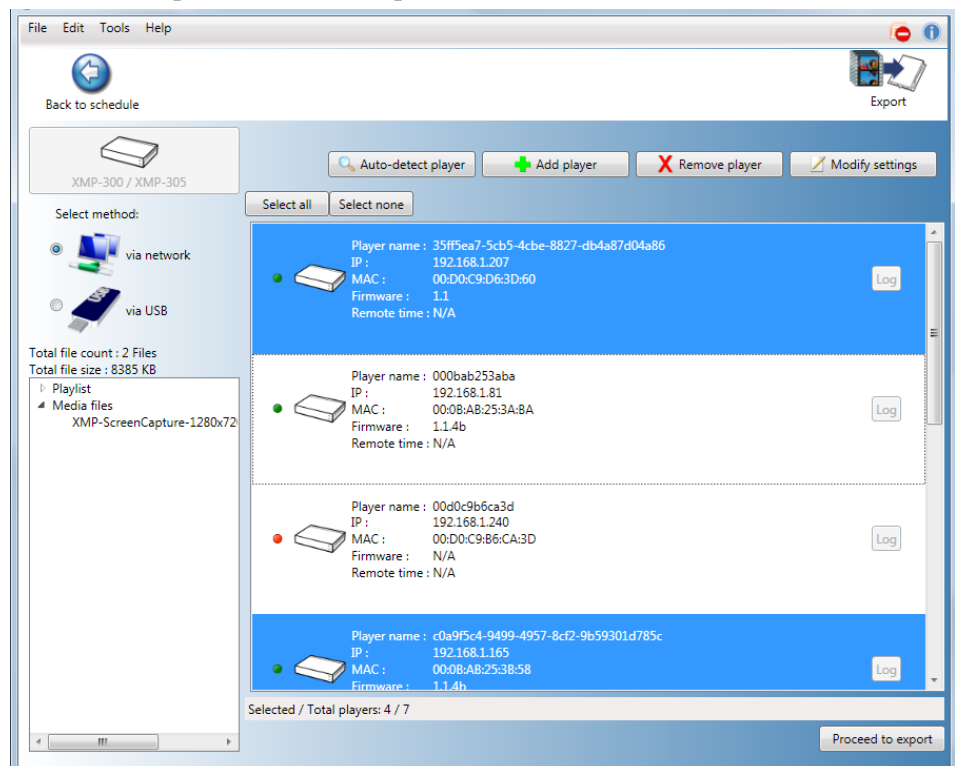
Export via Network SD HD CD-1010

Signage Manager Express auto-detects your player's network location for transfer:

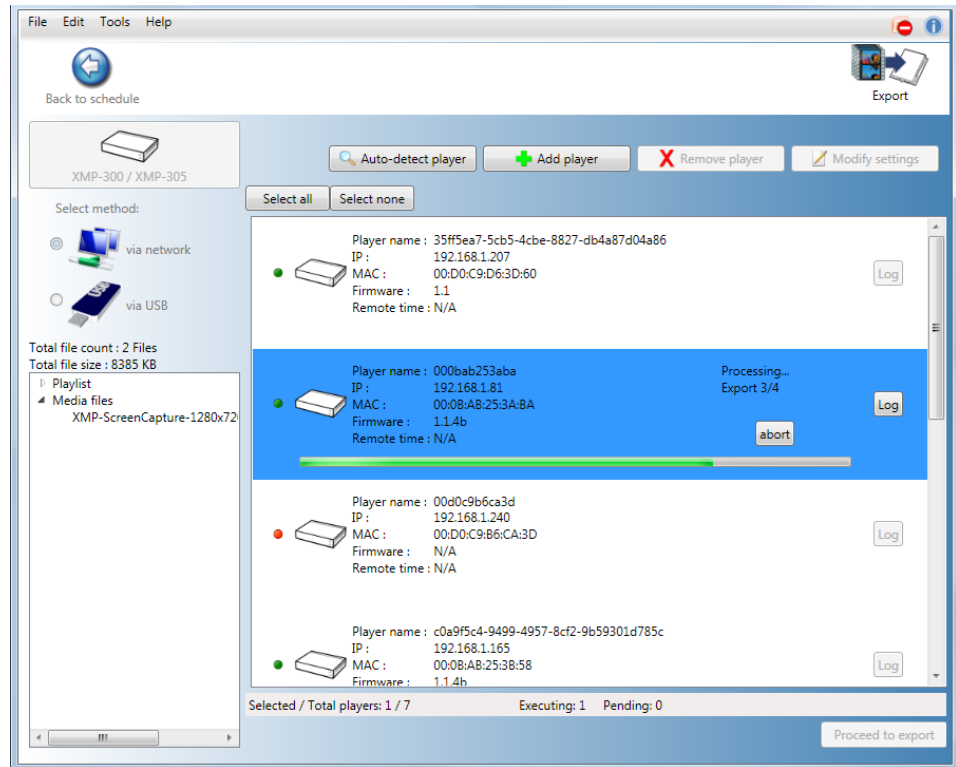
1. Click Auto-detect player to search for your network connected players



2. Alternatively, you can manually “Add device” to enter the IP
3. Multiple players may be detected and more than one player can be synchronized at once. Click and highlight each player’s box you wish to upload to. Hold the “control” key on your keyboard to select multiple players. Click the “Export” button to update contents



4. The progress bar provides an estimate of the remaining time to completion



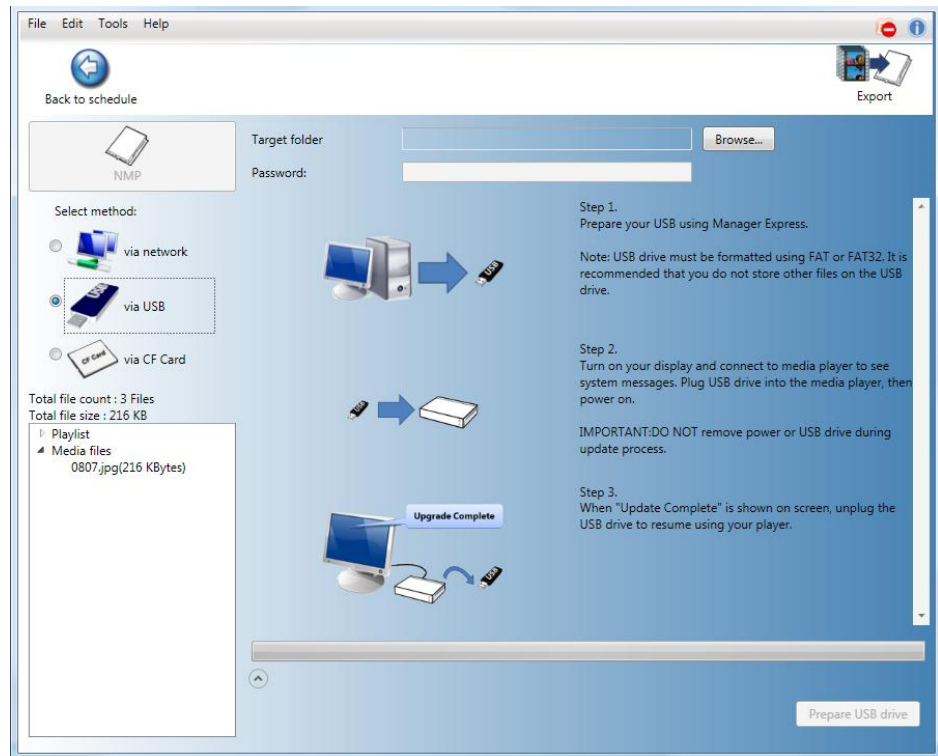
5. Upon synchronization complete, the player(s) will begin to play the new playlist



Export via USB Drive SD HD CD-1010

If you prefer to update contents without a network, you can export contents to a USB drive and plug it into the player's USB port for synchronization.

1. Select USB export mode. Instructions are shown on screen



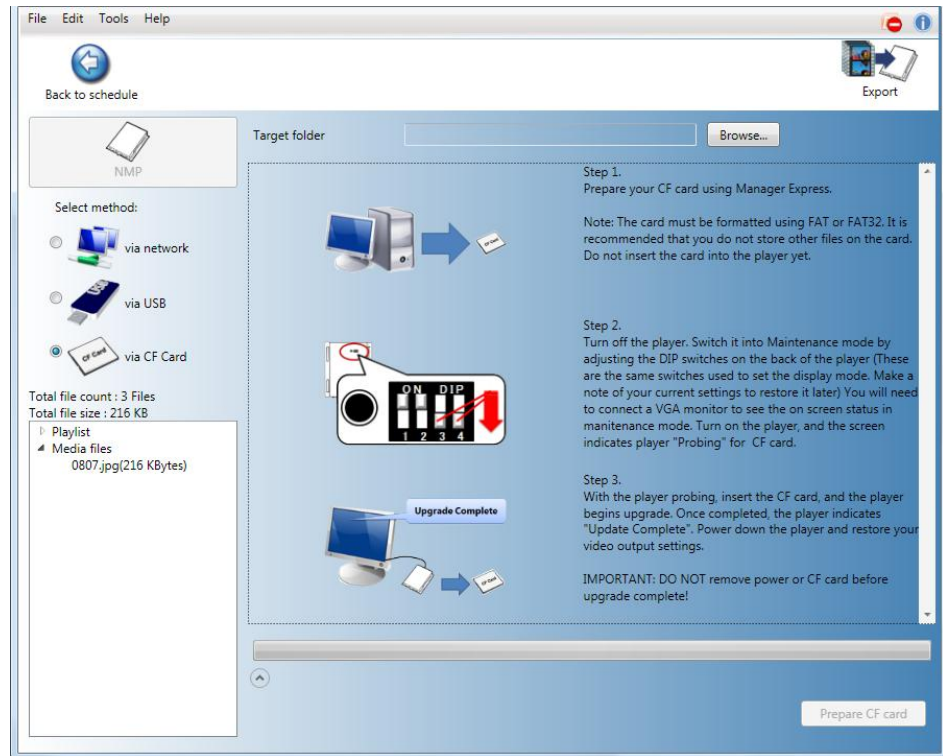
2. Attach a USB drive to your computer's USB port and click the "Export" button
3. You will be prompted to keep or delete previous contents
4. The progress bar shows you an estimate of the remaining time to completion
5. Upon transfer complete, remove the USB drive and insert it in the player. The on-screen display will show you the file(s) being copied
6. Upon synchronization complete, the player begins to play the new playlist
7. Remove the USB drive from the player



Export via CF card SD only

Remove the CF card from your player and connect it to your PC to transfer contents. When you re-insert the card and reboot the player, the new playlist begins playback.

1. Select CF Card export mode. Instructions are shown on screen



2. Remove the CF card and connect it to your PC via a card reader
3. Click the “Export” button to export contents
4. You will be prompted to keep or delete previous contents
5. The progress bar shows you an estimate of the remaining time to completion
6. Upon transfer complete, remove the CF card and insert it in the player, and the player will begin to play the new contents

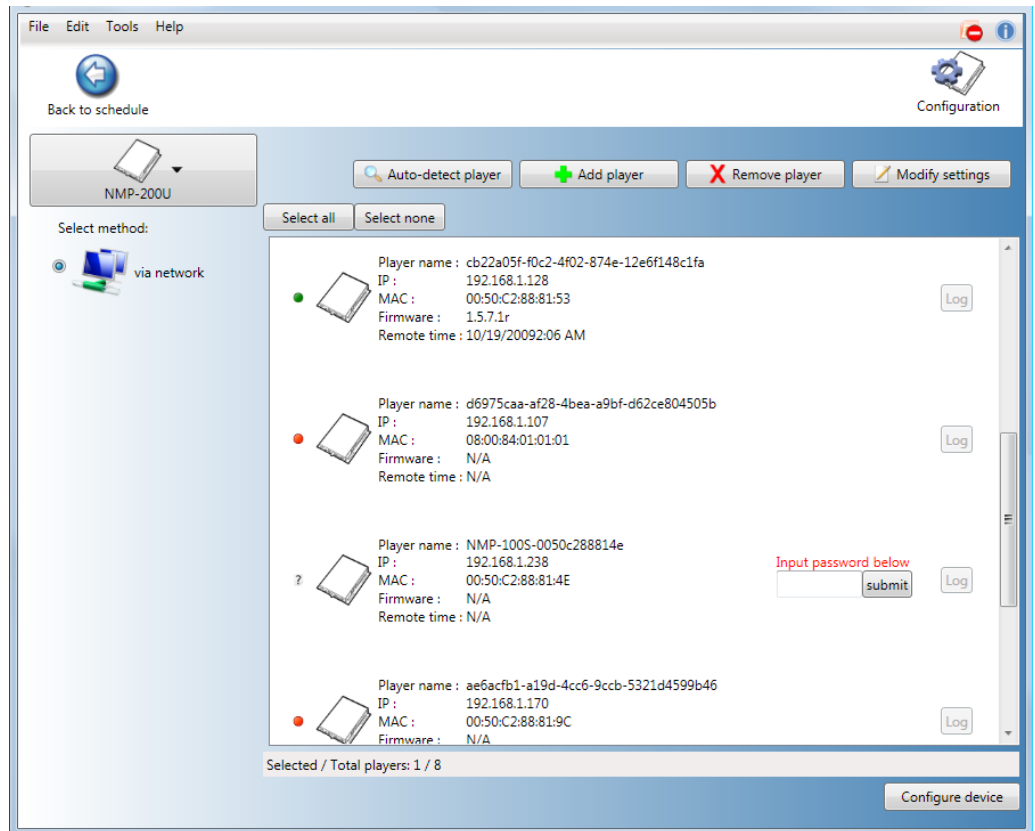
4. Player Configuration with Signage Manager Express

SD only

Note: NMP-550/CD-1010 configuration is not yet supported. Please refer to the player’s user manual for USB keyboard menu configuration method.

4.1. Setting the clock

1. Start Signage Manager Express and click on the **Configuration** button on the top right.
2. Select device from the drop-down list.
3. Click **Auto-detect player** button to locate all network-connected devices of the same model. A progress bar is shown, and players are added to a list of operational network devices. You can also stop the search once the target device appears in the list.

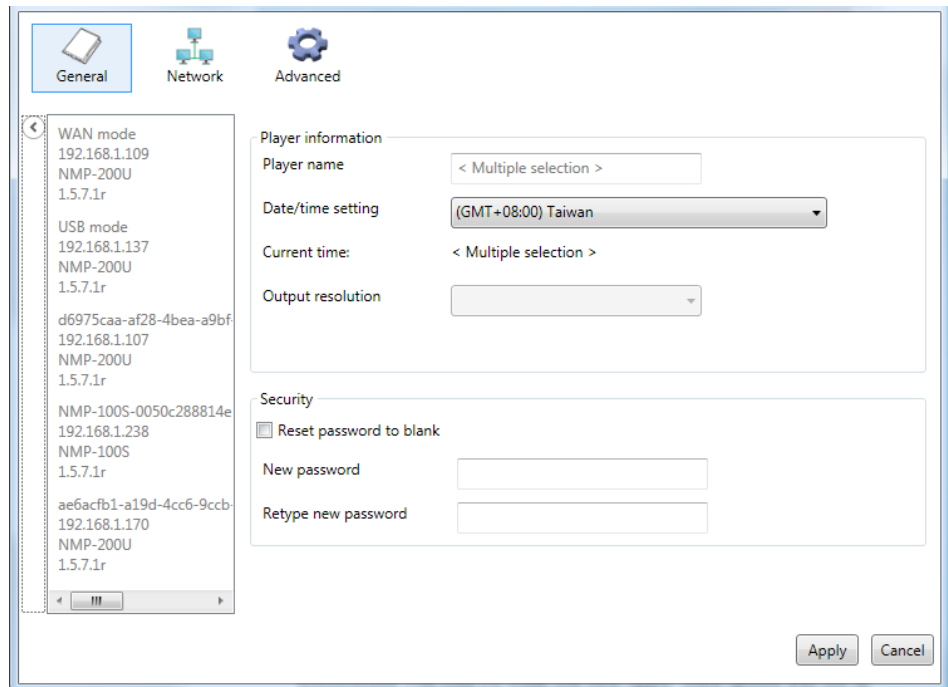


Green ● : player is online

Red ● : previously detected but currently offline

Question mark (?) : unknown player or password incorrect

4. Select one or multiple players by clicking on it. Click again to deselect. After you have selected all the players to configure, click **Configure player**.
NOTE: You will see a dialog box if one or more players cannot be configured due to it going offline. You may continue to changing settings for other players.
5. In the General Settings tab, click on the circled arrow to see a list of players you are configuring. Confirm and select the appropriate **time zone** to ensure correct schedule playback. The time and date is automatically synchronized with your PC when you click Apply. Some options shown here may not be available depending on your player model.



6. Set the device password. The device password protects contents from being updated by unauthorized sources. You can either remove the password (check “Reset password to blank”) or specify a new password for the player(s).

4.2. Setting the network identification

If you are using a DHCP network, please proceed to the next section.

The network settings tab lets you specify the player’s static IP address and other settings. It’s important that no two devices on the network share the same IP. Net mask, gateway, domain, and DNS can also be configured on this page. Please consult your network administrator if you are uncertain of the values to these settings.

The screenshot shows the 'Network' configuration window. At the top, there are three tabs: 'General', 'Network' (selected), and 'Advanced'. The 'General' tab shows 'WAN mode' with IP address '192.168.1.109', MAC address 'NMP-200U', and version '1.5.7.1r'. The 'Network' tab shows 'IP Configuration' with a dropdown menu set to 'DHCP'. Below this, there are input fields for 'DHCP class' (set to 'digital_signage'), 'Static IP Address', 'Netmask', 'Gateway', 'Domain', and 'DNS'. At the bottom right, there are 'Apply' and 'Cancel' buttons.

4.3. Advanced settings

This page lets you change the management mode of the device. Some modes are not applicable depending on the model you have selected.

1. LAN mode (default): Local network management via Signage Manager Express.
2. USB mode: Limits player content updates via USB drive or CF card only.
3. WAN mode: This mode allows remote management operations via the optional Scala Content Manager 5 Release 5.

The screenshot shows the 'Advanced' configuration window. At the top, there are three tabs: 'General', 'Network', and 'Advanced' (selected). The 'General' tab shows 'WAN mode' with IP address '192.168.1.109', MAC address 'NMP-200U', and version '1.5.7.1r'. The 'Advanced' tab shows 'Operation mode' with three radio buttons: 'LAN (Default) : For local network operations.', 'USB : For local standalone operations.' (selected), and 'WAN : For connection to web-based services.'. At the bottom right, there are 'Apply' and 'Cancel' buttons.

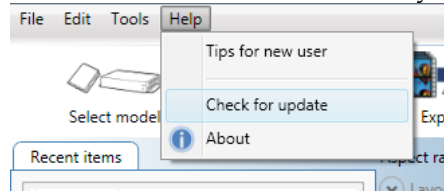
5. Software and Firmware Updates

SD HD CD-1010

Updates provide enhanced features and reliability for player systems.

5.1. Program updates

Signage Manager Express checks for program updates via internet connection, if available. You can also manually search for an update from the Help menu.



If an update is found, proceed to downloading and installing the update as instructed by the step by step dialogue boxes.

5.2. Firmware updates

Firmware upgrade poses certain risks and in rare cases, failure during the upgrade process may cause the device to stop functioning and need to be returned for warranty service. Please contact your Authorized Reseller for assistance in the unlikely event of such failure.

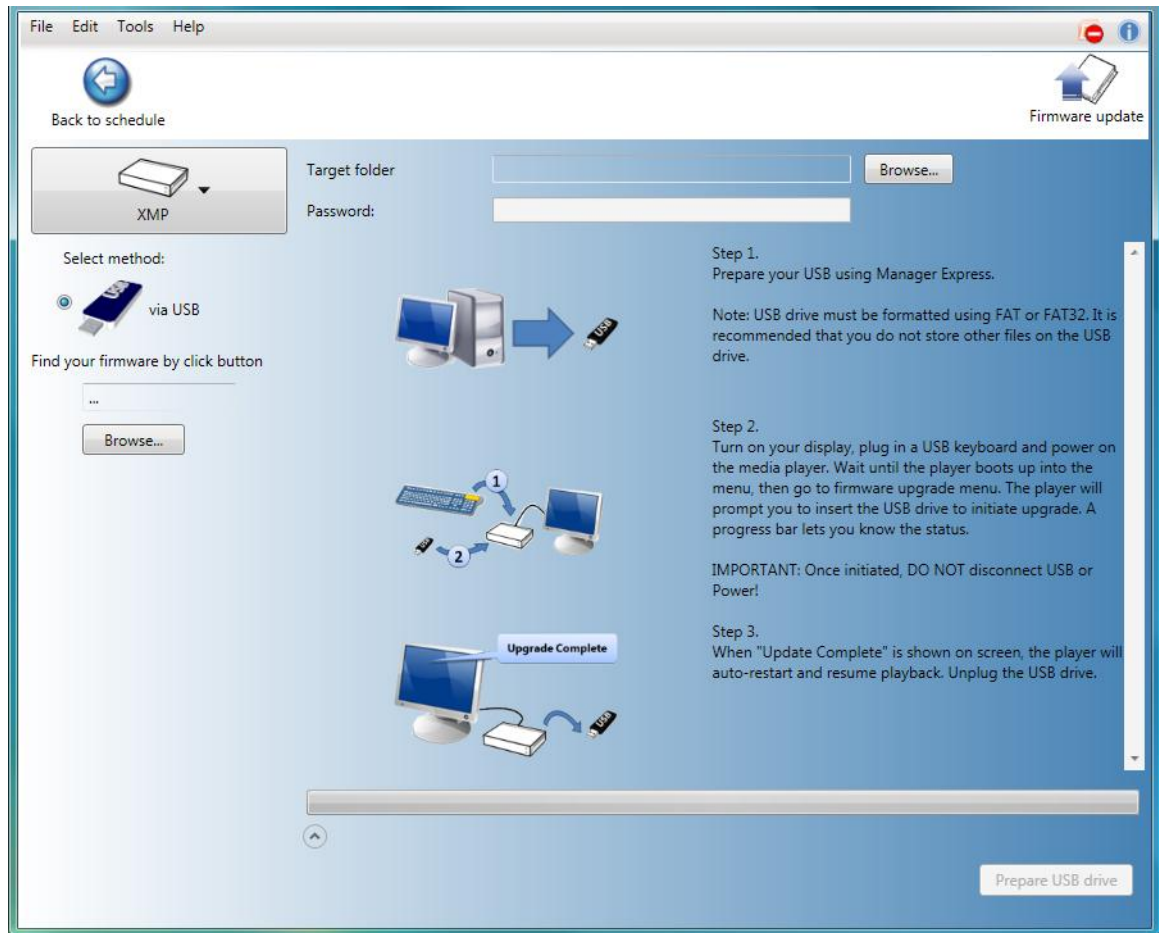
5.3. Locate your firmware on CD or obtain from your reseller

Please find firmware on the Signage Manager Express CD under each player model's folder. If you don't have CD with you, please contact your Authorized Reseller to obtain the latest firmware.

5.4. Select firmware upgrade method

Not all modes are available on all models:

1. Upgrade via LAN: Check on the device(s) that you wish to upgrade, then click upgrade and choose the firmware to apply. After stage 2 of the upgrade, the player status will switch to online again.
2. Upgrade via USB: Click "Prepare firmware" button to prepare USB drive. Please follow the instruction in program to complete firmware upgrade.
3. Upgrade via CF card: Click "Prepare firmware" button to prepare CF card. Please follow the instruction in program to complete firmware upgrade.



6. Troubleshooting

This section is intended as a quick reference for frequently encountered issues.

6.1. Known issues

Full HD player configuration is not yet supported. Please refer to the player's user manual for USB keyboard menu configuration method.

6.2. Player Mode Settings

If your player cannot synchronize contents, you may need to change it to the correct operation mode. Please refer to the player configuration section of each manual on how to change the operation mode.

Export mode	CF player	Network player	HD/Full HD player	CD-1010
using a CF Card	Default mode	USB or LAN mode (default)	N/A	N/A
using a USB Drive	N/A	USB mode	LAN mode (default)	LAN mode (default)
in a Local Network	N/A	LAN mode(default)	LAN mode (default)	LAN mode (default)

6.3. Video Compatibility Chart for SD (Standard Definition) models

Format	Resolution	Video Bitrate	Audio Codec	Audio Bitrate
MPEG-1	Up to 720x576	1 ~ 5 Mbit/s	MPEG-1 Layer 3	128 ~ 224 kbit/s
MPEG-2	Up to 720x576	1 ~ 5 Mbit/s	MPEG-1 Layer 3	128 ~ 224 kbit/s

6.4. Video Compatibility Chart for Full HD models

Format	Resolution	Video Bitrate	Audio Codec	Audio Bitrate
MPEG-2	Up to 1920x1080		MPEG-1 Layer 3	128 ~ 224 kbit/s
MPEG-4 AVC	Up to 1920x1080		MPEG-1 Layer 3	128 ~ 224 kbit/s
VC-1 (WMV9)	Up to 1920x1080		MPEG-1 Layer 3	128 ~ 320 kbit/s

Windows Audio playback is not supported as sound files or as video soundtracks.

6.5. Video Compatibility Chart for CD-1010

Format	Resolution	Video Bitrate	Audio Codec	Audio Bitrate
MPEG-4	Up to 720x480	Up to 4Mbps	MPEG-1 Layer 3	128 ~ 224 kbit/s
MPEG-1	Up to 720x480	Up to 4Mbps	MPEG-1 Layer 3	128 ~ 224 kbit/s

Regardless of the resolution, all videos are played in 16:9 or 4:3 aspect ratio, depending on widescreen or standard ratio display signboard models

6.6. PowerPoint Slideshow Feature Availability

Signage Manager Express' PowerPoint slideshow feature requires PowerPoint 2003 or 2007 installed. If PowerPoint is not detected, a PowerPoint disabled icon is shown.



If you would like to use the slideshow feature, a PowerPoint 2007 60-day trial may be obtained free of charge from the Microsoft Office website at: <http://office.microsoft.com/>

6.7. JPEG image compatibility notice

The media players do not support progressive/interlaced JPEG images. Only baseline JPEGs are supported.

6.8. “Please Wait” message shows up often and takes long time to go away

Each time you connect a media player or change its network settings, a new entry is added to the list of possible network devices in Signage Manager Express. The program runs a background service to verify that the players listed are online. The service responds quickly when players in the list are online, but slows when dealing with disconnected players because it waits for a network timeout before determining an *offline status*. (●)

To improve response times, remove unused players by right clicking on the player in the list and selecting *Remove from list*.